# ***Mission Statement: The mission of James Irwin Charter Schools is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs.***

Board Meeting Minutes

Via Zoom

January 26, 2021 - 6:00 p.m.

Fourth Tuesday of each month unless noted\*\*

Board Members Present:

* Shaun Manley, President
* Jeff Kemp, Vice President
* Steve Hester, Treasurer
* Angie Guerrero, Secretary ~ excused absence
* Duane France, Director
* Greg Swartz, Director
* Leilani Foronda, Director ~ excused absence

JICS Executives:

* Rob Daugherty, Chief Executive Officer
* Eileen Johnston, Chief Financial Officer

I. Preliminary

1. Call to Order ~ 6:02 p.m. by Shaun Manley

2. Pledge of Allegiance ~ waived due to Zoom

3. Mission Statement ~ by Shaun Manley

4. Approval of Agenda ~ Shaun makes a motion to approve the Agenda as presented. Steve Hester seconds the motion. All in favor 5/0.

4. Approval of Previous Minutes ~ Shaun makes a motion to approve the minutes from November 17, 2020 as presented. Duane France seconds the motion. No further discussion. All in favor 5/0.

5. Public Comments

II. Reports

1. CEO Report ~ See attached.

2. CFO Report ~ Eileen reviews the budget December 31, 2020. Overall we are in a very good place. We are at 54% on revenue which is looking strong at 50 percent of the year. Revenue and expenses are at just about 50% and looking forward to a strong year end.

3. Principals’ Reports –

* JICA – Saadia Dumas reports enrollment has dropped since count day but we did have two student who left and return. Parents Challenge is on Saturday, it will be a drive thru parade. There was a radio interview last Friday. Keeping up communication with on-line students through a quick note just to touch base. The school scheduled was changed to end classes from 8:00 to 2:30. We have freed up time for teachers and have more time for data analysis.
* PTEC – LeErica Warren reports we have had a few quarantines but are looking forward to 4 day a week in person learning. There could potentially be some staff changes looking forward to next year. We received two new students. The staff has a really strong momentum going forward.

III. Consent Agenda

IV. Discussion Items

1. Letter to parents regarding: Colorado Alliance

2. Marketing and Website

3. State Testing

V. Decision Items

1. Revamp of Website ~ Steve Hester moves to revamp the website according to the marketing and website proposal reviewed by the board. Duane France seconds the motion. No further questions. All in favor 5/0.

Adjournment ~ Shaun Manley at 7:22 p.m.

Respectfully submitted by:

Shaun Manley

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| Shaun Manley, President |

Angie Guerrero

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| Angie Guerrero, Secretary |